

**CIP Committee Meeting Minutes**  
**April 24, 2013**  
**Conference Call**  
**11:00 (CT) 10:00 (MT)**

**Attending:** Judge Davis, Judge Myren, Tony Benning, Becky Morlock-Reeves, Vicki Burger, Virgena Wieseler, Sharon Kallemeyn, Corey Brubakken, Todd Schlekeway, Amy Benda, Roxie Erickson, and Sara Kelly

**Absent:** LuAnn Van Hunnik, Dave Valandra, and Melody Schopp

**October meeting minutes:**

Minutes were approved by general consensus

**Children's Justice Conference updates:**

Sara Kelly stated the "Save the Date" postcards will go out to the state bar members on Monday and other professionals the following week. The conference website has been updated with 2013 conference information, registration will open July 1, and guest speaker website links have been added to the website: <http://ujscjc.sd.gov/> Sara asked for a small group of committee members to meet via conference call with one guest speaker, Margaret Burt, she will present on representation of children and working with a child client. Amy Benda, Becky Morlock-Reeves, Judge Davis and Roxie Erickson will participate. Sara will set a date/time for the call.

**New members:**

- Legislator – Todd Schlekeway sent potential committee member names to Judge Davis. Judge Davis will discuss the names with the Chief Justice and update the committee on the Chief's recommendation
- Law Enforcement – The committee was introduced to Captain Corey Brubakken, he is replacing Marty Graves
- UJS/Circuit Court Admin. – Susan Compaan's name was suggested as a possible replacement for Tony Benning's position on the committee. Tony agreed Susan would be a good committee member if she has time. Judge Myren said he would talk to Susan and ask if she is interested and able to become a committee member. Judge Myren will notify Sara Kelly of Susan's interest and availability.
- Community Representative: Tony Benning is staying on the committee as a community representative

**Green Book:** Workgroup time needed

(Sub-Committee: Judge Davis, Becky, Roxie, Sharon, Virgena & LuAnn)

Judge Davis gave a brief background on the pending federal law suit regarding ICWA being followed correctly in state court. After a brief discussion the committee decided to move forward on revisions to the Green Book as it relates to state statute and state court procedures. Sara will send an email to the sub-committee to set a date for an in-person meeting. Todd Schlekeway suggested Go-To Meetings, Sara will check with the UJS IT

department on licensing requirements and availability of Go-To Meetings and let the sub-committee know if this is an option.

Judge Myren, Tony Benning and Amy Benda offered to join the sub-committee.

**CASA MOU:** Last review 2009 (NCASA Standards – every 4 years)

Sara Kelly stated the MOU between CASA, DSS and the Court is due for review, possible revisions and signature. Amy Benda and Virgena Wieseler will review the current MOU and make necessary revisions. Amy will meet with CASA directors in May and review the MOU with them. Virgena will again sign all of the MOU's for DSS, each CASA director will sign their respected MOU and contact the Presiding Judge for signature.

**SD CASA Commission:** May 8, 2013

Sara Kelly stated the CASA Commission meets May 8, in Pierre, room 413, of the state Capitol building. Sara asked if anyone from the CIP Committee is able to join the meeting. Judge Myren and Tony Benning are able to attend; Sharon Kallemeyn stated she may be able to attend.

Sara Kelly stated the CIP grants from the CASA programs are due to her office by May 11, 2013. Sara will send an email out to the committee asking for a time to review the grant applications and disburse funds.

**Other business:**

Sara Kelly stated the annual CIP meeting is taking place May 1-3 in Bethesda, MD. The meeting was made official last month, the delay was due to the federal sequester. A team from UJS and DSS will attend (Christine Christopherson, Kristie Kogel, Sara Kelly and Paul Anderson). Sara will update the committee on the meeting highlights at the next meeting.

**Next Meeting:**

Sara Kelly will send out an email asking for dates/times that work for a conference call to review CIP grants and disburse funds.